

Organising Committee

Minutes

Date: 26th August 2021
Scheduled 7.30 PM
Start:
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																														
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land																															
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging. Read by Rick Gill																															
2	<u>Meeting Started</u>	<i>Procedural</i>																														
	7:42pm																															
3	<u>Meeting coordinators</u>	<i>Procedural</i>																														
	Chairperson: Trevor Pitt Minute Keeper: Caryn Kettle Host: Peter Tippett																															
4	<u>Attendance</u>	<i>Procedural</i>																														
	<table border="1"> <tbody> <tr> <td>Andrew Wilkinson</td> <td>John Reid</td> <td>Peter Tippett</td> </tr> <tr> <td>Bruce Pinney</td> <td>Kathy Ernst</td> <td>Rick Gill</td> </tr> <tr> <td>Caryn Kettle</td> <td>Kevin Taylor</td> <td>Robin Macpherson</td> </tr> <tr> <td>Coral Larke</td> <td>Lindy Hunt</td> <td>Skye Fitzpatrick</td> </tr> <tr> <td>Darren Geraghty</td> <td>Lance Nash</td> <td>Steve Poynton</td> </tr> <tr> <td>Darrylle Ryan</td> <td>Malcolm Matthews</td> <td>Suzie Helson</td> </tr> <tr> <td>Deb G</td> <td>Mark Helson</td> <td>Tania Morsman</td> </tr> <tr> <td>Elisa Brock</td> <td>Mark Rasmussen</td> <td>Trevor Pitt</td> </tr> <tr> <td>Gary Lasky</td> <td>Mark Reid</td> <td>Troy Reid</td> </tr> <tr> <td>John Magor</td> <td>Marte Kinder</td> <td>Vanessa Ernst</td> </tr> </tbody> </table>	Andrew Wilkinson	John Reid	Peter Tippett	Bruce Pinney	Kathy Ernst	Rick Gill	Caryn Kettle	Kevin Taylor	Robin Macpherson	Coral Larke	Lindy Hunt	Skye Fitzpatrick	Darren Geraghty	Lance Nash	Steve Poynton	Darrylle Ryan	Malcolm Matthews	Suzie Helson	Deb G	Mark Helson	Tania Morsman	Elisa Brock	Mark Rasmussen	Trevor Pitt	Gary Lasky	Mark Reid	Troy Reid	John Magor	Marte Kinder	Vanessa Ernst	
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5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>																														
	5.1 Minutes: 3 rd August 2021 Moved: Gary Lasky Seconded: John Magor																															

Outcome/Action: *Passed by Consensus*

5.2

Minutes: 8th August 2021

Moved: Tania Morseman

Seconded: Kathy Ernst

Outcome/Action: Passed by Consensus

5.3

Minutes: 9th August 2021

Moved: Mark Rasmussen

Seconded: Kathy Ernst

Outcome/Action: *Passed by Consensus*

6 Matters Arising

Procedural

(Insert matters arising)

7 Correspondence

OCM20210809MB_SydneyOctoberCancelled
OCM20210809RW_SiteActivityReport
OCM20210810RW_SiteActivityAdd
OCM20210811TM_DirStandAsideReq
OCM20210812Arcuri_AAPLVER01072021
OCM20210812Arcuri_DUAL-HK-AL-Proposal-Form-Broker-MSIG-05-20-editable-1.pdf
OCM20210812Arcuri_DUAL Australia Steadfast Association Liability Wording 0509.pdf
OCM20210812Arcuri_DirectorsLiabilityInsurance
OCM20210812DM_SharepointAccessReq
OCM20210812_Arcuri_New Business Invoice-Down To Earth VI-PAL034224221M9-362104
OCM20210813Origin_Invoice
OCM20210813Origin electricity invoice_13082021_133533
OCM20210816Arcuri_AAPLVER01072021
OCM20210816Arcuri_BHSI-AUS-AH-VWI-PDS-062019
OCM20210816Arcuri_New Business Invoice-Down To Earth VIC-47ZAH31710301-362507
OCM20210816Arcuri_VoluntaryWorkersInsurance
OCM20210816_2Arcuri_VoluntaryWorkersInsurance
OCM20210817Origin_SelfRead
OCM20210819SH_20201230 NRAR Directions Compliance Confirmation
OCM20210819SH_NRAR
OCM20210820TM_request
OCM20210823TM_XeroAccessRequest
OCM20210824KE_20210505 Bendigo Bank Merchant Statement
OCM20210824KE_20210601 Bendigo Bank Merchant Statement
OCM20210824KE_20210617 NSW DeptPIE Water_Metering.pdf
OCM20210824KE_20210618 Origin Energy
OCM20210824KE_20210701 Bendigo Bank Merchant Statement
OCM20210824KE_20210730 Murray River Council Rate Notice FYE30June2022
OCM20210824KE_VariousInvoices

	OCM20210826MM_RequestforXeroAccess	
8	<u>Action Tasks</u>	
	<ul style="list-style-type: none"> • Coordination Group for Change of Auditors - to be progressed after AGM, ideally auditors and accountants who work in Xero - need to be interviewed – <i>Ongoing</i> • DTE Attendance Criteria to be discussed after the AGM – <i>Ongoing</i> • Malcolm Matthews to action Item 13108 – <i>Ongoing</i> • Troy to contact Bendigo bank about paying off the EFTPOS machine – <i>Ongoing</i> • John Reid to contact Origin Energy about the key for the lock which they use to read the meter – <i>Ongoing</i> • Peter Tippett to update data.dte so that agenda items are automatically left on the agenda for the next OC meeting – <i>Ongoing</i> • Richard to arrange repair and sale of the Black Territory – <i>Ongoing</i> • Kathy Ernst to coordinate Item 13355 (storage of first aid equipment at Denise’s garage) be carried out - <i>Ongoing</i> • Gary Lasky to arrange for the White Ford Territory to be returned and prepared for sale (Item 13366) - <i>Ongoing</i> 	<p style="text-align: center;"> No progress ongoing Work In Progress Complete ☺ No longer relevant Taken Over By </p>
9		
	<p>Agenda Item # 13427 Motion: That the next AGM be held on Wednesday 20th October 2021 at 7:30pm AEST Moved: Malcolm Matthews Seconded: Gary Lasky Outcome: <i>Passed by Consensus</i></p>	Moved Seconded PBC
10		
	<p>Agenda Item # 13426 Motion: That the OC pay the Workers Voluntary Insurance premium of \$1485 to Arcuri, Invoice # 00362507 Moved: Lindy Hunt Seconded: Caryn Kettle Outcome: <i>Passed by Consensus</i></p>	Moved Seconded PBC
11		
	<p>Agenda item ID: 13429 Motion: That the OC pays the Edward River rates installment of \$317.40. Moved: Malcolm Matthews Seconded: Gary Lasky Outcome: <i>Troy Reid advised that this is a scheduled Direct Debit payment.</i></p>	Moved Seconded PBC
12		

		Moved Seconded PBC
13		
		Moved Seconded PBC
14		
15		
16		
17		
18		
19		
20		
21	<u>Carried Resolutions</u>	<i>Procedural</i>
22	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Date: Thursday 30 th September 2021 Time: 7:30pm	
23	<u>Meeting Ended</u>	<i>Procedural</i>
	10:42pm	